



Oregon Music Teachers Association, Inc.

Affiliated with Music Teachers National Association, Inc.

DISTRICT COMPOSITION CELEBRATION CHECKLIST

1. Schedule the Composition Celebration in your district. Keep in mind that the materials for the state Celebration need to be sent to the state chairperson by May 1st
2. Find an adjudicator. Determine schedule, terms, and payment.
3. Determine your fee schedule and include it with the application. These details are determined by each district. (OMTA normally pays adjudicators \$30+ per hour. However, we recommend that composition adjudicators be paid by the score. Ultimately, it's between you and the adjudicator.)
4. Make applications available to teachers. Be sure to have a clear deadline for entries. (At least a week before your adjudicator is scheduled to look at them.)
5. Check the applications and scores:
 - Application is complete.
 - Fee is included.
 - Manuscript is complete.
 - Tape or CD is provided (if composition is not a solo).
 - A copy of the teachers' membership card is included.
6. Organize the manuscripts by age groups.
7. Send the manuscripts, recordings, adjudication forms, "Honored Composers" list, and cover letter to the adjudicator with a reminder of the schedule, terms, and payment agreement. (Feel free to use and/or modify the sample letter that is enclosed.)

Please address questions to: (email is preferred)

Gina Pruitt: gina@ginapruittbooks.com

Deborah Butler: butlers9@verizon.net

When you have completed your district Composition Celebration please send the following to:

Gina Pruitt
OMTA Composition Chair
18825 Parkwood Pl.
West Linn, OR 97068-102



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1. Your list of "Honored Composers" and district report. (A copy of your district event program would be nice too...if you have one.)
2. For each composer put the following in a large envelope (8.5 x 11):
 - Complete application. (Your district's application.)
 - A copy of the adjudicator's evaluation.
 - Copy of manuscript. (See specifications)
 - Fees: **Primary/Elementary \$5.00**
Junior High/Senior High/Adult \$10.00.
 - Recording (if required)
3. For each teacher include the following: A copy of the OMTA membership card and the above listed fee.

The State Board for OMTA voted to discontinue publishing the book of student compositions this year.
Individual districts are encouraged to publish their own books and this way all students can be included.

Manuscripts can be either computer-notated or neatly hand written with rulers.

Please include title and composer name, age, and his/her teacher's name at the top of the first page.
(Un-readable hand-written manuscripts will not be accepted.)

The OMTA Composition Celebration Honors Recital will be held at:

2:00 p.m. on Saturday, May 17, 2008 at:

Michelle's Pianos

530 SW 5th Ave.

Portland, OR 97024

Students should be able to perform their piece well, or have someone else perform it well. Please, no recordings. Our adjudicator/clinician will take us through the compositions with an emphasis on education and encouragement.

Gina Pruitt-Chair: Composition Celebration